

1. 所有申请材料均须以 PDF 格式准备并上传 (证件照除外)。

All application documents must be prepared and uploaded in PDF format (except ID photo)

2. 每项要求的文件必须合并为单个 PDF 文件 (每个文件最大 10MB)

例: 成绩单 (A 校、B 校、C 校) → 全部合并为一份 PDF 文件。

All the documents required in each item must be combined in ONE PDF file each (Up to 10 MB each).

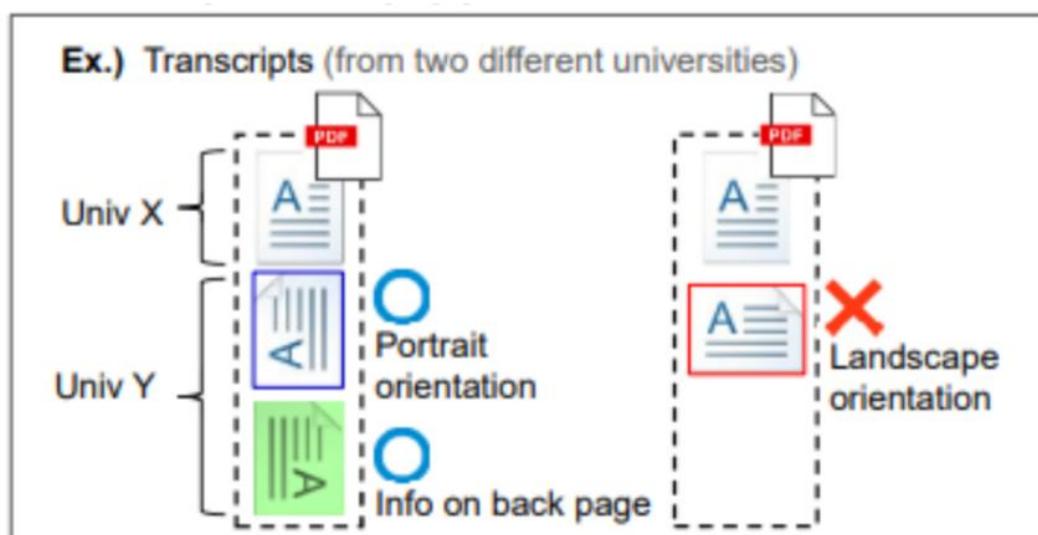
Ex.) Transcripts (School A, School B, School C) > Combine ALL into ONE PDF file).

3. 请将所有文档统一制成纵向版式的 PDF 文件 (即使原文件为横向版式), 请注意横向版式 PDF 可能会被系统拒绝接收。

Please make all the documents PDF in portrait orientation, even those written in landscape orientation (note that the landscape PDF may be rejected by the system).

4. 双面文档 (如成绩单) 须将背面内容一并纳入 PDF 文件。

For the double-sided documents (Ex. transcripts), please include the back side in the PDF as well.

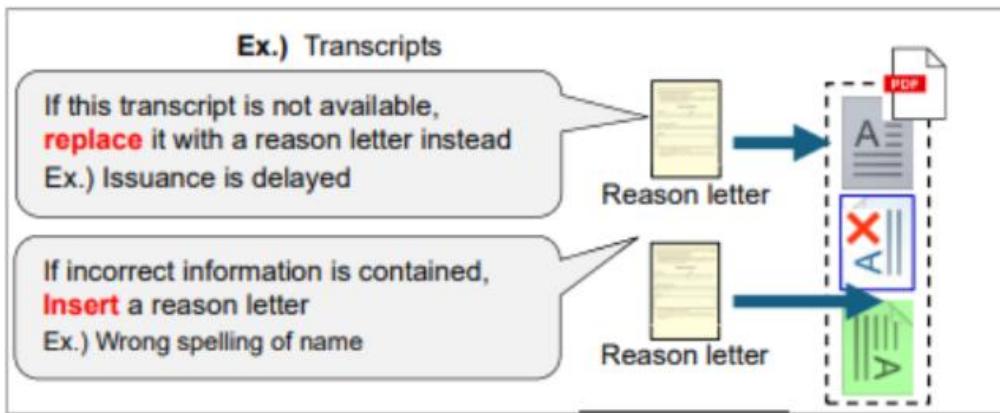


5. 若任何文件无法获取、未能按时提交或存在信息错误, 请在申请系统指定栏目 (第 6 步) 中申报并上传说明函替代 (说明函模板可从 JDS 网站获取)。

*请注意: 以上临时措施仅为辅助申请, 并不能免除文件提交义务。文件缺失可能导致申请资格取消或评分扣减

If there are any documents that are unavailable, cannot be submitted in time, or have incorrect information in it, please declare them in the designated section (Step 6) on the application system and upload a letter of reasons instead (* The letter form is available on the JDS website).

*Please note that these are temporary measures to support the application and do not exempt them from submission. So, lack of documents may lead to disqualification or score reduction in selection.



重要事项说明：

请注意，照片转换的 PDF 文件不予以认可。请务必使用复印机等设备的扫描功能生成 PDF 文件。

另外,当成绩证明书为 A3 尺寸时文字往往过小,建议将其分割为 A4 尺寸的两页进行扫描。
* 请参考以下示例:

如对 PDF 文件格式存在疑虑, 请在上传前先将文件发送至 JICE 北京代表处进行内容确认。

示例：A3 尺寸成绩单分割为 A4 尺寸两页（仅需在其中 1 页加盖公章即可）